



MARINE LEADERSHIP ACADEMY • 1920 N. HAMLIN AVE. • CHICAGO, ILLINOIS 60647  
 PHONE 773.534.4970 • FAX 773.534.4975  
 MARINE.CPS.EDU

**MARINE LEADERSHIP ACADEMY**

"GRADUATING LEADERS OF HONORABLE CHARACTER, PROFESSIONALLY SUCCESSFUL AND SERVING OTHERS."



**Transfer Application**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Alternate #: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

Street

Apt#

City

State

Zip Code

Current School: \_\_\_\_\_ School ID # \_\_\_\_\_

Current Grade Level: \_\_\_\_\_

Grade Applying to: \_\_\_\_\_ 7<sup>th</sup> \_\_\_\_\_ 8<sup>th</sup> \_\_\_\_\_ 9<sup>th</sup> \_\_\_\_\_ 10<sup>th</sup> \_\_\_\_\_ 11<sup>th</sup> \_\_\_\_\_ 12<sup>th</sup>

Which session are you applying for?

\_\_\_ Fall Session (Application must be received before September 15<sup>st</sup>) – beginning of 1<sup>st</sup> semester

\_\_\_ Spring Session (Application must be received before January 15<sup>th</sup>) – beginning of 2<sup>nd</sup> semester

Gender: \_\_\_ Male \_\_\_ Female IEP/504 Plan \_\_\_ Yes \_\_\_ No

Have you ever participated in a Middle School Corp Program \_\_\_ Yes \_\_\_ No or JROTC? \_\_\_ Yes \_\_\_ No

If so, check correct levels completed for JROTC \_\_\_ I \_\_\_ II \_\_\_ III \_\_\_ IV

Have you been accepted to Marine Leadership Academy before? \_\_\_ Yes \_\_\_ No Spring of 20\_\_\_

Did you qualify to apply for Selective Enrollment in 6<sup>th</sup> /7<sup>th</sup> /8<sup>th</sup> Grade \_\_\_ Yes \_\_\_ No

**On a separate sheet of paper, tell us why you want to transfer to Marine Leadership Academy.**

The signature of the parent/guardian below indicates acknowledgment and permission granting the current high school to send all required documentation to Marine Leadership Academy.

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



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**School Official Recommendation Form**  
**Teacher, Administrator, or Counselor**

\_\_\_\_\_  
 Student Name

\_\_\_\_\_  
 School ID #

\_\_\_\_\_  
 Name of School Official

\_\_\_\_\_  
 Title of School Official

How long have you known this student and in what context? \_\_\_\_\_

**Please check the boxes that best describe the student's abilities and characteristics.**

	<b>Below Average</b>	<b>Average</b>	<b>Good</b>	<b>Excellent</b>
<b>Academic Achievement</b>				
<b>Creative, original thought</b>				
<b>Disciplined work habits</b>				
<b>Initiative &amp; Independence</b>				
<b>Integrity</b>				
<b>Intellectual promise</b>				
<b>Leadership</b>				
<b>Motivation</b>				
<b>Productive in class</b>				
<b>Quality of writing</b>				
<b>Reaction to setbacks</b>				
<b>Respectful of faculty</b>				
<b>Socially skilled, mature</b>				
<b>Socially just, responsible</b>				

\_\_\_\_\_  
 Signature of School Official

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Phone Number

Please share any information you think is important about this student, including a description of the student's academic, extracurricular and personal characteristics. Why would this student be a good candidate for Marine Leadership Academy? Does the student have any special circumstances? **Feel free to attach an additional sheet or letter of reference.**

**Eligibility Requirements:**



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**Eligibility Requirements for Transfer Applicants:**

- 3.0 minimum GPA
- Meeting or Exceeding State Test Standards
- Must have good conduct and attendance rate of 95% or higher
- Must be a resident of the City of Chicago
- Must agree to be compliant with school uniform, grooming, Middle School Corp and JROTC Policies and Procedures

**Required Documentation for Transfer Consideration**

**\*Please bring this sheet to your school guidance counselor for assistance in obtaining the required documents. Note: All applicants must meet the eligibility requirements as noted above.**

- \_\_\_ Copy of most recent state test scores: ( 7<sup>th</sup>/8<sup>th</sup> grade: NWEA or PARCC  
9<sup>th</sup>-12<sup>th</sup> grade: PSAT, SAT, ACT or PARCC)
- \_\_\_ Elementary School Transcript or most recent grade report
- \_\_\_ Official High School Transcripts (include most recent semester grades on transcript)
- \_\_\_ Attendance Record
- \_\_\_ Discipline Record
- \_\_\_ Completed transfer application (page 1)
- \_\_\_ School Official Recommendation Form (page 2)
- \_\_\_ IEP or 504 Plans (if applicable)
- \_\_\_ Transfer essay ( Tell us why you want to transfer to Marine Leadership Academy)

- ❖ **All qualified transfer applicants will be interviewed upon submitting completed application**
- ❖ **Parents must provide proof of Chicago residency prior to acceptance**

It is the **student’s** responsibility to ensure that all documents are completed and submitted. Documents should be mailed to the address below. Address envelope to:

Marine Leadership Academy  
 Attn: MLA Admissions Department  
 1920 N. Hamlin Avenue  
 Chicago, IL 60647  
**Or**

Fax all documentation to (773) 534- 4975 Attn: MLA Admissions Department

**Incomplete applications will not be accepted or considered and will be discarded**  
**Parent of applicant will be notified of decision via phone, mail or after the interview**