



MARINE LEADERSHIP ACADEMY • 1920 N. HAMLIN AVE. • CHICAGO, ILLINOIS 60647

PHONE 773.534.4970 • FAX 773.534.4975

MARINE.CPS.EDU

MARINE LEADERSHIP ACADEMY

“BUILDING LEADERS”



School Official Recommendation Form

Teacher, Administrator, or Counselor

Student Name

School ID #

Name of School Official

Title of School Official

How long have you known this student and in what context? _____

Please check the boxes that best describe the student’s abilities and characteristics.

	Below Average	Average	Good	Excellent
Academic Achievement				
Creative, original thought				
Disciplined work habits				
Initiative & Independence				
Integrity				
Intellectual promise				
Leadership				
Motivation				
Productive in class				
Quality of writing				
Reaction to setbacks				
Respectful of faculty				
Socially skilled, mature				
Socially just, responsible				

Signature of School Official

Date

Phone Number

Please share any information you think is important about this student, including a description of the student’s academic, extracurricular and personal characteristics. Why would this student be a good candidate for Marine Leadership Academy? Does the student have any special circumstances? **Feel free to attach an additional sheet or letter of reference.**



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Eligibility Requirements:

Eligibility Requirements for Transfer Applicants:

- 3.0 minimum GPA
- Meeting or Exceeding State Standards
- Must have good conduct and attendance rate
- Must be a resident of the City of Chicago
- Must be compliant with school uniform, grooming, Middle School Corp and JROTC Policies and Procedures

Required Documentation for Transfer Consideration

***Please bring this sheet to your school guidance counselor for assistance in obtaining the required documents. Note: All applicants must meet the eligibility requirements.**

- ___ Copy of most recent state test scores: (7th/8th grade: NWEA or PARCC
 9th-12th grade: PSAT, SAT, ACT or PARCC)
- ___ Elementary School Transcript or most recent grade report
- ___ Official High School Transcripts (include most recent semester grades on transcript)
- ___ Attendance Record
- ___ Discipline Record
- ___ Completed transfer application (page 1)
- ___ School Official Recommendation Form (page 2)
- ___ IEP or 504 Plans (if applicable)
- ___ Transfer essay (Tell us why you want to transfer to Marine Leadership Academy)

- ❖ **All qualified transfer applicants will be interviewed upon submitting completed application**
- ❖ **Parents must provide proof of Chicago residency prior to acceptance**

It is the **student’s** responsibility to ensure that all documents are completed and submitted.
 Documents should be mailed to the address below. Address envelope to:

Marine Leadership Academy
 Attn: MLA Admissions Department
 1920 N. Hamlin Avenue
 Chicago, IL 60647

Or

Fax all documentation to (773) 534- 4975 Attn: MLA Admissions Department

Incomplete applications will not be considered and will be discarded
Applicant will be notified of decision via phone or mail or after interview